

## Our Fees – 2024/25

### Certificate of Professional Competence: Passenger Transport and/or Road Haulage

This document outlines our fees for the 2024-25 academic year effective from 1 September 2024.

For further advice please contact CPC Support Team on 0115 854 1672.

### General CPC Fees for UK Based Centres Only<sup>1</sup>

Annual Fees	
Annual CPC Centre Fee	£600 plus VAT

Centre Recognition / Qualification Approval Fee	
Joint Centre Recognition and Qualification Approval Visit for CPC suite of qualifications	£600
Additional Site Inspection <sup>2</sup>	£350

### Examination Fees

Passenger Transport Exam	
Full Qualification per candidate (Multiple Choice and Case Study)	£125
Multiple Choice Unit only per candidate	£50
Case Study Unit only per candidate	£75

Road Haulage Exam	
Full Qualification per candidate (Multiple Choice and Case Study)	£125
Multiple Choice Unit only per candidate	£50
Case Study Unit only per candidate	£75

<sup>1</sup> All fees contained within this document relate to UK Based CPC Centres only.

<sup>2</sup> Applicable for any new / additional sites where exam script will be sent and stored on receipt. It is not applicable for sites used solely for the conduct of exams.

### Additional Enrolment Fees

Individual Learner Late Enrolment	£20
Individual Learner Late Examination Registration	£20
Amendment to Registration details	£10

### Re-Sit Fees

Re-sit Fees are charged at the full Examination / Unit rates

## Additional Fees

### Re-issued Certification Fees

Re-issue of Certificate	£20
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### Access to Script

Copy of Candidate Exam Script – (Case Study Exam only)	£13.50
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### Enquiries<sup>3</sup>

Clerical check of reporting and figures	£10
Examiner re-mark per script	£50
Examiner re-mark and report per script	£100

### Appeals<sup>4</sup>

Enquiry / Re-mark Fees as above	
Appeal – 1 <sup>st</sup> stage Decision Review	£200
Appeal – 2 <sup>nd</sup> stage Appeals Panel	£450

<sup>3</sup> All Enquiry / Re-mark fees are fully refundable upon a successful Enquiry.

<sup>4</sup> All Appeal fees are fully refundable upon a successful Appeal.