

Adaption Information

Practical Languages qualifications

Current Approach:

Assessments developed and internally assessed by Centres. A portfolio of evidence of assessment is produced by each learner. Learners must demonstrate achievement of all assessment criteria in order to achieve the qualification.

It is already the case that a wide variety of assessment methods may be used, so long as evidence meets the guidance provided within the qualification guide and the evidence is attributable to the individual learner.

Suggested Adaption Methods:

Assessment may be completed remotely through video conferencing software in place of face-to-face assessment. We have seen several Centres undertake speaking and listening assessments in this way. Centres may wish to use either the 'record' function or use witness statements to ensure that sufficient evidence of achievement is available at the point of Moderation.

Some Centres have successfully used video conferencing software to remotely invigilate reading or writing assessments, which would usually have taken place in-Centre.

We would encourage Centres to complete assessment tasks wherever possible to ensure that evidence is 'banked' in case of further lockdowns or local restrictions. Providers are also asked to save evidence throughout the course that may be used as evidence of achievement of a learner meeting assessment criteria. This may then be used later if assessment is unable to continue as originally planned.

We also would encourage the use of digital methods to assess learners and to store evidence of achievement.

Skills and Education Group Awards have published [guidance in the design, development and delivery of assessments in Modern and Foreign Languages \(Roman and Non-Roman\)](#), which may be useful.

Our '[Delivering and Assessing Qualifications](#)' publication may also be useful in planning assessment activities.

We publish a variety of templates on our [Info Hub](#), which you may find useful.

Previously Approved Adaptions:

Several Centres have made use of video conferencing software to allow speaking and listening assessments to take place remotely. In such instances this was either 'recorded' or assessor observation statements were used as a method for recording achievement.

Some Centres have successfully used video conferencing software to facilitate reading or writing assessments, which would usually have taken place in-Centre. In such cases, Centres have issued the paper to learners during the video call and required learners to return the paper during the call in order to ensure the validity of the assessment.

If you would like to apply one of the previously approved adaptions, please telephone or email us and we will send you a pre-populated variation to assessment request form, which you will need to sign and return.

Other Considerations:

It is a requirement that all assessment criteria are met in order for the learner to achieve the qualification, therefore please do not attempt to adapt the assessment criterion itself.

Special Considerations should not be used on a whole-cohort basis; special considerations apply where there is an issue relating to a specific learner.

Applying for an Adaption

Please apply to adapt an assessment in advance using the '[Request for variation to assessment method](#)' form. We are here to support you through this process. If you have any questions, please do not hesitate to contact our team who will be pleased to help. You can contact us on 0115 854 1620 or [email us](#).