

Adaption Information

Level 2 and Level 3 Counselling qualifications

Current Approach:

Assessments developed and internally assessed by Centres. A portfolio of evidence of assessment is produced by each learner. Learners must demonstrate achievement of all assessment criteria in order to achieve the qualification.

Suggested Adaption Methods:

We would encourage Centres to complete assessment tasks wherever possible to ensure that evidence is 'banked' in case of further lockdowns or local restrictions. Providers are also asked to save evidence throughout the course that may be used as evidence of achievement of a learner meeting assessment criteria. This may then be used later if assessment is unable to continue as originally planned.

We would also encourage the use of digital methods to assess learners and to store evidence of achievement. Alternative assessment could include:

- Role play (via video conferencing software)
- Oral question and answering
- Short-form written answers
- Reflective accounts from the learners

Our '[Delivering and Assessing Qualifications](#)' publication may be useful in planning assessment activities.

We publish a variety of templates on our [Info Hub](#), which you may find useful.

Previously Approved Adaptions:

- The use of video conferencing platforms for skills practical tasks, which would usually be completed face-to-face, including all of the people on the call that would usually be involved in the face-to-face exercise (tutor, learner, observer, other learners).

If you would like to apply one of the previously approved adaptions, please telephone or email us and we will send you a pre-populated variation to assessment request form, which you will need to sign and return.

Other Considerations:

It is a requirement that all assessment criteria are met in order for the learner to achieve the qualification, therefore please do not attempt to adapt the assessment criterion itself.

Special Considerations should not be used on a whole-cohort basis; special considerations apply where there is an issue relating to a specific learner.

Applying for an Adaption

Please apply to adapt an assessment in advance using the '[Request for variation to assessment method](#)' form. We are here to support you through this process, if you have any questions, please do not hesitate to contact our team who will be pleased to help. You can contact us on 0115 854 1620 or [email us](#).