

Request for Variation to Assessment Method

Please complete this form and return to Complianceandregulation@skillsedugroup.co.uk Should you have any queries please contact our Compliance and Regulation Team on 0115 854 1632. We aim to provide a written response within five working days. If we require any additional information a member of our team will be in touch.

Your name:	
Your position:	
Centre name:	
Phone number:	
Email address:	

Name of qualification(s):	
Course ID(s):	
Number of learners affected:	

Please provide us with full details as to why the variation is necessary:

Please provide full details of your proposed amendment to the current assessment method:

Please provide full details of any additional controls that will be put in place to ensure the continued integrity of the assessment:

Declaration

On behalf of my centre, I confirm that I have read the Skills and Education Group Awards Delivering and Assessing Qualifications document and confirm that the proposed assessment will be delivered in accordance to this document. I also understand that Skills and Education Group Awards can withdraw an agreement to a Variation of Assessment Method at any time by providing written instruction to the Centre.

Your name:	
Date:	

OUTCOME OF REQUEST –

To be completed by Skills and Education Group Awards only

Request Approved / Declined:	
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Rationale for decision:	
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Additional actions required:	
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Authorised by:	
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Date:	
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Skills and Education Group Awards can withdraw an agreement to a Variation of Assessment at any time by providing written instruction to the centre.